

# Sustainability Policy

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Complete Business Solutions is committed to a policy of sustainable development. Sustainability is the convergence of three distinct areas:

- Social sustainability
- Economic sustainability
- Environmental sustainability

We will use the principles of ISO 14001 to monitor and develop the impact and performance of this policy. We will also follow the principles of Reduce, Re-use, Repair, Recycle in managing our environmental impact.

The aims of this policy are:

## Social sustainability

- To develop employee involvement and awareness of sustainability issues and encourage any positive contributions as part of staff development.
- To maintain a safe and healthy workforce and promote initiatives to enhance well-being.

To endeavour to foster good relationships with local communities. This may include using local labour and materials or helping local community projects/charities. We will avoid causing nuisance to our neighbours by for example noise, traffic or pollution. We will also encourage communication between staff and local communities.

## Economic sustainability

- To use the control of waste, and recycling to make a positive impact on our business performance.
- To source and offer recycled products to our customers, wherever possible.
- To use feedback from our customers on sustainability issues to improve our service and performance.

## Environmental sustainability

- To ensure compliance with relevant environmental legislation and regulation.
- To prevent pollution, where reasonable and practicable.
- To control and minimise the consumption of resources and source materials, products and services from environmentally responsible sources, wherever possible
- To control and reduce waste, and recycle materials, wherever possible. All management are authorised to take appropriate action to ensure that the above aims are achieved.



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